

TOCKENHAM PARISH COUNCIL

24th August 2020

Dear Councillor,

You are summoned to a Meeting of the **Tockenham Parish Council**, which will be held on **Wednesday 2nd September 2020** at 7p.m. via Zoom due to the situation with coronavirus

Diane Zeitzen

Tockenham Parish Clerk

NOTICE OF MEETING – Public Notice of the meeting is given in accordance with Schedule 12, para 10 (2) of the Local Government Act 1972.

AGENDA

ORDINARY AGENDA:

Public Question Time – an opportunity for members of the public to address the Council on any Council matter. In light of coronavirus any questions to be submitted to the clerk before the meeting

Reports from Wiltshire Councillor

1. **Apologies for absence**
2. **Declaration(s) of Interest - In accordance with the Parish Councils (Model Code of Conduct) Order 2001 and revised (Model Code of Conduct) Order 2007**
DK – receipt of payment for up to 3 items under Finance and Administration
3. **Minutes** – To receive and sign as a true record the Minutes of Annual Parish Council Meeting held 1st July 2020 (**Draft minutes previously circulated**)
4. **Clerks Report –**
Clerk on line training course
Lyneham & Bradenstoke Parish draft neighbourhood plan
Wessex Flood warden newsletter
Various Covid19 updates
Gigaclear update
WALC July newsletter
Swindon domestic abuse helpline
RSN rural funding digest
Latest news Royal Wootton Bassett Our Community Matters
Community First recruiting link volunteer drivers
Salt bin audit – Bin at top of C120 needs top up – Wilts Council informed
Wilts Council briefing note Planning update August 2020
Police Local Forum
5. **Planning –**

18/08298/OUT – Pound Farm (under Lyneham) – Has C106 been signed?

20/02857/FUL Barton Cottage – amended application. Parish Council comments submitted to Wiltshire Council. Application “called in” to be heard by Committee.

Green Farm, Lyneham - update

6. Finance and Administration - To consider financial matters and to receive notification of any further matters for consideration.

To approve any payments required

Invoices

- a) Clerks Salary
- b) HMRC Clerk Salary
- c) Topsoil for Orchard Lane – TBC
- d) £6.66 for K Carter for mower fuel
- e) £10.85 for DK for petrol can and petrol
- f) £ to DK for swing chains
- g) HMRC/P45/P60 updates

Clerk’s pay rise now actioned. To carry out appraisal in October before setting next budget.

To note Bank balance

Income and Expenditure

Budget

Documents circulated to councillors before meeting

7. Highway Matters

Issue	Date reported	By whom	To whom	Progress
Minor signage C120 Red triangle signs no footway for 500 metres	Feb 2020	DK	CATG	All CATG meetings currently cancelled Request submitted to CATG by DK
Minor signage C130 Red triangle signs no footway for 200 metres	Feb 2020	DK	CATG	All CATG meetings Currently cancelled Request submitted to CATG by DK
Flooding Primrose Hill	Ongoing	GC	Parish steward	Ongoing- monitor
Flooding Preston Lane	Ongoing	GC	Parish steward	Rodded - monitor
Footpath steps 38 West Tockenham protect bottom step from heavy traffic	Ongoing	DK	Rights of Way Warden	Pending
Bend by Bluebell Wood sign?				Monitor
C130 Tockenham Corner to village		GC		Thames Water to reinstate verges in 8 locations
Orchard Lane	July 2020	DK		Ground very uneven

				following repair by Thames Water. Quote to be obtained for repair and supplying top soil
Gigaclear				Quite extensive works planned to dig trench through main Street – potentially 03 – 21 August. Update
Parish Steward Visits 2020	22 July 23 Sept no visit in Aug			Any issues to be reported to GC for parish steward's

8. On Line Banking - Update

9. Neighbourhood Area Plan – Plan document now finalised and passed to Wiltshire Council for preparation for Final Referendum. Referendums suspended due to coronavirus until further notice by Wiltshire Council

- 10. Play Area**
- Ref. Covid-19 – park now re-opened. Accepted W.C. Risk Assessment and notices put up accordingly.
 - Ongoing preservation work
 - Replacement of swing chains
 - To consider requirements for maintenance going forward
 - Slat on climbing frame has come away. To get repaired.
 - Request for extra equipment suitable for toddlers

11. Lease for Village Storage Unit update

12. Website Regulations and Accessibility Statement Councillors photos

13. Councillors Reports and Items for Next Meeting

Date of Next Meeting – Wed 11th November at 7pm 2020, this may be held via Zoom depending on the situation with coronavirus